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OFFICE OF THE INDEPENDENT INSPECTOR GENERAL

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September 15, 2015

Honorable Toni Preckwinkle
President
Cook County Board of Commissioners
118 N. Clark Street, 5th Floor
Chicago, Illinois 60602

Patrick M. Blanchard
Inspector General
Office of the Independent Inspector General
69 W. Washington Street, Suite 1160
Chicago, Illinois 60602

Mary Robinson
Compliance Administrator
Office of the Compliance Administrator
69 W. Washington Street, Suite 840
Chicago, Illinois 60602

Re: OIIG Employment Plan Officer's September 2015 Semi-Annual Report

Dear President Preckwinkle, Inspector General Blanchard and Ms. Robinson:

This is the fifth Semi-Annual Report issued pursuant to the Employment Plan for the Office of the Independent Inspector General (OIIG) that was filed with the United States District Court for the Northern District of Illinois on May 8, 2013. This report details my activities as the OIIG Employment Plan Officer during the previous six months. These activities consisted primarily of posting required information on the OIIG's website, training OIIG personnel regarding the Employment Plan and related issues, and taking other action required by the OIIG Employment Plan.

Postings on OIIG's Website

In addition to containing the OIIG Employment Plan and related information, the OIIG's website was updated to include Quarterly Employment Action Reports for the office for the first and second quarters of 2015. These reports list the total number of hires, promotions, transfers and terminations involving OIIG employees for each quarter, including: (1) the number and type of each such employment action; (2) the dates of each employment action; (3) the title of the position; and (4) whether such employment action was pursuant to a posted or emergency hire.

Training

The OIIG Employment Plan requires various types of training for OIIG employees and supervisors as well as for employees who participate in the hiring process. During this reporting

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period, we revised and updated our online Employment Plan training program. This online Employment Plan training program will continue to be used by new employees hired in the future and for annual refresher training for all OIIG employees. In addition, I supervised training for new members of our Application Validation and Review Panel and Interview Panel who will participate in our next hiring sequence.

Complaints

During this reporting period, I received one new complaint alleging a violation of the Employment Plan. I determined that this complaint related to an employment plan for another unit of Cook County government and referred the matter to that entity's Employment Plan Officer. As no violations of the OIIG Employment Plan have been found at this time, this Semi-Annual Report does not contain any recommendations for remedial or corrective action.

Recommendations for Employment

During this reporting period, I was notified that our office received one recommendation on behalf of an individual for employment. The recommendation was verbal and related to an individual who had not applied online for either of two open investigator positions. Under the OIIG Employment Plan, recommendations will only be considered if they are in writing and based on personal knowledge of the individual's work, skill, experience or other job-related qualifications.

Other Activity

In addition to regular monitoring of activities within the office to ensure compliance with the terms of the OIIG Employment Plan, I have worked with OIIG employees to answer questions regarding Employment Plan issues.

Quarterly reports listing the total number of hires, promotions, transfers and terminations involving OIIG employees during the third and fourth quarters of 2015 will be issued in October 2015 and January 2016 respectively. The next Semi-Annual Employment Plan Report will be issued in March 2016.

Copies of all Semi-Annual Employment Plan Reports are posted on the OIIG's website as required by the OIIG Employment Plan. Should you have any questions, please do not hesitate to contact me.

Very truly yours,



Steven E. Cyranoski
OIIG Employment Plan Officer

cc: Laura Lechowicz Felicione, Special Legal Counsel, Office of the President
Matthew Pryor, Counsel to the Compliance Administrator